



Safeguarding Officer

One way to prepare your organisation to implement your safeguarding and child protection policy and processes is to **hire a Safeguarding or Child Protection Officer**, ideally someone with experience in this field. This could be someone who worked for a social services organisation previously or another community institution in which their role was to supervise safeguarding procedures and/or protection of children. This person should have deep knowledge about the local support resources available for children.

We recognise that most organisations might not have the budget to hire a staff member specifically for this role. Another option is to appoint a current staff member or volunteer for this role and train that person to be the person in charge of upholding the policy, procedures, and processes. You could also have that person attend other training by external organisations such as child welfare, social services or government agencies that deal with children and abuse.

- 01 Ensuring the implementation and upholding of the Safeguarding Policy and relevant procedures.
- 02 Organising safeguarding and child protection training for all involved in programming.
- 03 Overseeing the review and revision of the policy at regular intervals.
- 04 Involving participants (e.g. children, girls) in the definition and identifying of safeguarding practices and procedures.
- 05 Overseeing the reporting, responding, and follow up processes for safeguarding violations.

